

Buckhorn Preserve Board of Directors

January 23rd 2025 Meeting Minutes

When: Thursday, January 23rd 2025 @ 6:30pm

Where: via Zoom

- I. Call to Order / Roll Call: 6:32pm
 1. Marko and Saige on behalf of Dowgal Community Association Services
 2. David Jeffers, President and Treasurer
 3. Debbie Jarboe, Vice President
 4. Kristi Overby, Secretary

- II. Approval of Minutes from: 10/15/2024
 1. Approved Unanimously

- III. Organizational Business
 - a. 1st Quarter Assessment Payment Summary
 - i. Homeowners paid/unpaid
 1. 102 Homeowners unpaid as of 1/23/2025
 - ii. Reminder Letters
 1. 116 as of 1/17/25
 2. DCAS presented invoice for reminder letter
 - a. 116 @\$2.95 each, plus \$0.73 for postage
 - b. Total of \$426.88
 - c. Invoice approved unanimously
 - b. Violations
 - i. Reviewed open violations as of 1/23/25, next inspection 1/24/25; Saige to email copy of violations after inspection
 - c. Year End Financials
 - i. DCAS reviewed each account on the Balance Sheet and Income Statement for YE Financials
 - ii. Asset accounts match to the penny

- B. Organizational Statuses:
 - a. Discuss changes to All American
 - i. All American has sold, new company is Landscape Workshop
 - ii. Discussed options and opportunity to obtain new landscaping quotes dependent on quality of new company
 - b. Vote to have Grace Lewis do association taxes
 - i. Cost is \$750; Approved unanimously

IV. Old Business

1. BP/Durant Entrance
 - i. Repair Completed
 - ii. Reviewed total cost of repair; went over acct 5570: Emergency & Unplanned Repairs
 - iii. Total Cost of \$61946.01 – \$58996.20 subtotal, plus DCAS fee
 - iv. \$2949.81 to DCAS for 5% project management
 - v. Claim to be filed to BPHOA Insurance

V. New Business

1. Annual Meeting – Scheduled for April 5th 2025 @ 11am
 - i. Intent Letters
 - ii. Announcements on Annual Meeting Letter
 1. Going out beginning of February
 2. Second Notice of Annual Meeting will include announcement of pressure washing
 - iii. Location of Annual Meeting
 1. Buckhorn Park, in person only, no Zoom
2. NOLA Letters
 - i. To be sent out first week of February

A. Setting next meeting date/time

- a. April 5th 2025, 11am @ Buckhorn Park

VI. Adjournment

1. Meeting end @ 7:07pm